

A POLICY STATEMENT  
OF  
THE HANCOCK COUNTY BOARD OF EDUCATION  
New Cumberland, West Virginia

**Student Privacy and Participation  
In the Biometric Identification Program**

**Prior to collecting biometric information\* from newly enrolled students, pre-K students or kindergarten students, the school shall provide notification of the intent to do so to the parents or individual who has legal custody of the student or to the student if he or she reached the age of 18. A two-week period between notification and the actual collection of biometric information shall be given in order to allow a response to refuse participation in the biometric identification program. A request not to participate in the biometric identification program shall be made in writing by the parents, or the individual who has legal custody of the student or the student if he or she has reached the age of 18. Failure to respond with a request not to participate in the biometric identification program shall be considered as giving permission for the student to participate.**

**All biometric information shall be destroyed within 30 days after the student's graduation or withdrawal from the school district or upon receipt in writing of a request for discontinuation of participation in the biometric identification program by the individual having legal custody of the student or by the student if he or she has reached the age of 18.**

**The biometric information is to be used solely by the school district for identification or fraud prevention.**

**The school district will not sell, lease or disclose any biometric information to any other person or entity.**

**The choice for the student not to participate in the biometric identification program by the individual who has legal custody of the student or by the student, if he or she has reached the age of 18, must not be the basis for refusal of any services otherwise available to the student.**

**\*Biometric information means the non-invasive electronic measurement evaluation of any physical characteristics that are uniquely attributable to a single person, including fingerprint characteristics, eye characteristics, hand characteristics, vocal characteristics, facial characteristics and any other physical characteristics used for the purpose of electronically identifying that person with a high degree of certainty.**

**DATE ADOPTED: 02/23/15**

*The above Policy Statement is an integral part of the Official Policy Manual of this Board of Education as of the date shown adopted.*